

All of the Services for this contract are provided by The Auto Barn first. P525038, 410-646-2610

If The Auto Barn is not able to provide the service, then you can call Frankford Towing, P525039, 410-254-3800.

Everyone,

I did not send the complete bid response for these two vendors because it would have been over one hundred pages. I left off the documents for the drivers & the vehicles. I did include the full actual solicitation.

Sue Ziegler, 410-396-5736

FIRST CALL VENDOR

Auto Bar

B50003073 – Road Service for Cars, Trucks & Heavy Equipment – Due: 08/28/13

ITEM #2

Straight Truck Flat Rate Towing for Motorcycles, Automobiles, and Light Trucks	Flat Fee for 2 Hours	Fee per Hour after 2 Hours
Straight or Rollback	65 ⁰⁰	65 ⁰⁰
Extra Trucks	Per Tow 65 ⁰⁰	65 ⁰⁰
Winching (if applicable)	100 ⁰⁰	75 ⁰⁰

435

Heavy Equipment Only

Flat Rate Towing for Heavy Equipment	Flat Fee for 2 Hours	Fee per Hour after 2 Hours
Straight or Rollback	300 ⁰⁰	125 ⁰⁰
Extra Trucks	Per Tow 300 ⁰⁰	125 ⁰⁰
Winching (if applicable)	500 ⁰⁰	250 ⁰⁰

1,600

FLAT RATE:

DESCRIPTION	CAR	TRUCKS	HEAVY EQUIPMENT
Lock Out (no key or keys locked in car/truck)	35 ⁰⁰	50 ⁰⁰	N/C
Pull Axles	N/C	N/C	N/C
Drive Shaft	N/C	N/C	N/C
Flat Tire	35 ⁰⁰	50 ⁰⁰	50 ⁰⁰
Jump Start	35 ⁰⁰	50 ⁰⁰	50 ⁰⁰
Out of Gas (supply 5 gallons or gas or diesel)	65 ⁰⁰	125 ⁰⁰	125 ⁰⁰

5670

2,905 total

B50003073 – Road Service for Cars, Trucks & Heavy Equipment – Due: 08/28/13

Bid Price Sheet

Bid submitted by (name of firm) The Auto Barn Inc.
Address 2930 Jones St.
City Baltimore State MD Zip Code 21230
Contact Person Steven Clark Phone 410-362-0117
Fax 410-362-1250 Email pratt@auto-barn.com

To The Board of Estimates, City of Baltimore

Gentlemen:

The undersigned agree(s) to provide all labor, materials, services, etc., necessary and incidental to the solicitation indicated at the top of this page as described herein and at the pricing shown below. Several sections below are Pass/Fail.

ITEM #1

Valid documentation provided to show bidder has been in the road services business as his primary business with a minimum of three years' experience prior to submission.
Valid documentation provided to show bidder has qualified licensed drivers. Submit copies of driver's licenses, any certificates or industry training documents.
Valid references that show the bidder is able to handle the full scope of work required servicing a large fleet. 3 minimum.
Bidder has the minimum requirements requested for equipment. Valid documentation submitted for verification of owning or leasing equipment requested by submitting copies of titles of ownership or copies of lease contracts.

B50003073 – Road Service for Cars, Trucks & Heavy Equipment – Due: 08/28/13

Insurance

The successful bidder will be required to provide insurance coverage as indicated in the General Conditions of Bid/Proposal prior to beginning any work. This insurance coverage must be maintained throughout the life of the contract. Proof that coverage is either currently in place or will be provided must be submitted with the bid. This can be done by one of the two following methods.

1. Complete form "Certification of Insurance Coverage" below, **or**
2. Submit a Certificate of Insurance on a form provided by your Insurance Agent. This form must include the following clauses:
 - a. The Mayor and City Council of Baltimore are hereby named as Additional Insured.
 - b. The policy(s) cannot be reduced or canceled without at least forty-five (45) days' prior written notice to the City.
 - c. The insurance company is prohibited from pleading government function in the absence of any specified written authority from the City.
 - d. The policy(s) will automatically include and cover all phases of work, equipment, persons, et cetera which are normally covered while performing work under the above contract, whether specifically written therein or not.

Regardless of the method used, the form must be complete, must show that all limits of insurance are or will be met, and must be signed by the Agent.

Failure to provide the required insurance coverage by either of the two methods described above when the bid is submitted may result in rejection of your bid as being non-responsive.

B50003073 – Road Service for Cars, Trucks & Heavy Equipment – Due: 08/28/13

Certificate of Insurance Coverage

Bid submitted by (name of firm): The Auto Barn Inc.

Name of Surety Company Zurich Insurance NA

Name of Surety Agent _____

Surety Agent's Phone 877-225-5276

The below signed hereby certifies the following information to be true and correct.

Type of Coverage/ Minimum Required Limits	Policy or Binder #	Actual Limits	Expiration Date
Commercial General Liability/ \$1,000,000 Occurrence; \$3,000,000 Aggregate	325578E	7,000,000	10-1-13
Professional Liability/Errors & Omissions \$1,000,000 with a three (3) year extended reporting period	325578E	7,000,000	10-1-13
Workman's Compensation/ State Minimum Statutory Limits			


Check the appropriate box (is) below.

- ☐ Limits on above policy will be increased
☐ Above policy now in effect
☒ Policy will be obtained before contract signed

The following additional clauses shall be considered a part of the above policy(s), the same as if specifically written therein, as pertains to the above stated contract.

1. The Mayor and City Council of Baltimore are hereby named as Additional Insured.
2. The policy(s) shall not be reduced or cancelled without at least forty-five (45) days prior written notice to the City.
3. The insurance company is prohibited from pleading government function in the absence of any specific written authority by the City.
4. The policy(s) will be automatically included and cover all phases of work, equipment, persons, *et cetera* which are normally covered while performing work under the above contract, whether specifically written therein or not.

The City is hereby granted authority to contact the agency directly to confirm information or obtain copies of certificates of insurance. The City bears no responsibility for premiums or other cost of insurance. If policy(s) is not currently in effect, it will be written immediately upon notice of award, and a copy of binder or certificate will be sent directly to the City. A properly executed copy of this document shall be legally binding as a Carrier Certificate of Insurance Form.


Authorized Agent's Signature

8-22-13.
Date



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
9/28/2012

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
Zurich, Account Service Center
7045 College Blvd.
Overland Park, KS 66211
Fax: 888-734-6776 Ph: 877-225-5276 Opt. 1

CONTACT NAME: Zurich N.A. - Account Service Center
PHONE (A/C No. EXT): 877-225-5276 FAX (A/C No): 888-734-6776
E-MAIL ADDRESS: service.center@zurichna.com

INSURED 012531100

THE AUTO BARN, INC.
2930 JAMES STREET
BALTIMORE, MD 21230

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A: Universal Underwriters Insurance Company	41181
INSURER B: Universal Underwriters of Texas Ins. Co.	40843
INSURER C:	
INSURER D:	
INSURER E:	

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADD'L SUBR INSRD WYD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS												
A	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS MADE <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> _____ <input type="checkbox"/> _____ GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC	<input type="checkbox"/> <input type="checkbox"/>	325578E	10-01-2012	10-01-2013	<table border="1"><tr><td>EACH OCCURRENCE</td><td>\$300,000</td></tr><tr><td>DAMAGE TO RENTED PREMISES (Ea occurrence)</td><td>\$</td></tr><tr><td>MED EXP (Any one person)</td><td>\$</td></tr><tr><td>PERSONAL & ADV INJURY</td><td>\$</td></tr><tr><td>GENERAL AGGREGATE</td><td>\$</td></tr><tr><td>PRODUCTS - COM/OP AGG</td><td>\$</td></tr></table>	EACH OCCURRENCE	\$300,000	DAMAGE TO RENTED PREMISES (Ea occurrence)	\$	MED EXP (Any one person)	\$	PERSONAL & ADV INJURY	\$	GENERAL AGGREGATE	\$	PRODUCTS - COM/OP AGG	\$
EACH OCCURRENCE	\$300,000																	
DAMAGE TO RENTED PREMISES (Ea occurrence)	\$																	
MED EXP (Any one person)	\$																	
PERSONAL & ADV INJURY	\$																	
GENERAL AGGREGATE	\$																	
PRODUCTS - COM/OP AGG	\$																	
A	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input checked="" type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS <input type="checkbox"/> COM/CO/LL DED \$ /	<input type="checkbox"/> <input type="checkbox"/>	325578E	10-01-2012	10-01-2013	<table border="1"><tr><td>COMBINED SINGLE LIMIT (Ea Accident)</td><td>\$300,000</td></tr><tr><td>BODILY INJURY (Per person)</td><td>\$</td></tr><tr><td>BODILY INJURY (Per accident)</td><td>\$</td></tr><tr><td>PROPERTY DAMAGE (Per accident)</td><td>\$</td></tr><tr><td></td><td>\$</td></tr><tr><td></td><td>\$</td></tr></table>	COMBINED SINGLE LIMIT (Ea Accident)	\$300,000	BODILY INJURY (Per person)	\$	BODILY INJURY (Per accident)	\$	PROPERTY DAMAGE (Per accident)	\$		\$		\$
COMBINED SINGLE LIMIT (Ea Accident)	\$300,000																	
BODILY INJURY (Per person)	\$																	
BODILY INJURY (Per accident)	\$																	
PROPERTY DAMAGE (Per accident)	\$																	
	\$																	
	\$																	
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DEDUCTIBLE <input checked="" type="checkbox"/> RETENTION \$ 0	<input type="checkbox"/> <input type="checkbox"/>	325578E	10-01-2012	10-01-2013	<table border="1"><tr><td>EACH OCCURRENCE</td><td>\$ 7,000,000</td></tr><tr><td>AGGREGATE</td><td>\$</td></tr><tr><td>PRODUCTS - COM/OP AGG</td><td>\$ 21,000,000</td></tr><tr><td></td><td>\$</td></tr></table>	EACH OCCURRENCE	\$ 7,000,000	AGGREGATE	\$	PRODUCTS - COM/OP AGG	\$ 21,000,000		\$				
EACH OCCURRENCE	\$ 7,000,000																	
AGGREGATE	\$																	
PRODUCTS - COM/OP AGG	\$ 21,000,000																	
	\$																	
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? Y/N <input type="checkbox"/> N/A <input type="checkbox"/> (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	<input type="checkbox"/> <input type="checkbox"/>				<table border="1"><tr><td><input type="checkbox"/> WC STATUTORY LIMITS <input type="checkbox"/> OTHER</td><td></td></tr><tr><td>E.L. EACH ACCIDENT</td><td>\$</td></tr><tr><td>E.L. DISEASE - EA EMPLOYEE</td><td>\$</td></tr><tr><td>E.L. DISEASE - POLICY LIMIT</td><td>\$</td></tr></table>	<input type="checkbox"/> WC STATUTORY LIMITS <input type="checkbox"/> OTHER		E.L. EACH ACCIDENT	\$	E.L. DISEASE - EA EMPLOYEE	\$	E.L. DISEASE - POLICY LIMIT	\$				
<input type="checkbox"/> WC STATUTORY LIMITS <input type="checkbox"/> OTHER																		
E.L. EACH ACCIDENT	\$																	
E.L. DISEASE - EA EMPLOYEE	\$																	
E.L. DISEASE - POLICY LIMIT	\$																	
A	GARAGE LIABILITY <input type="checkbox"/> ANY AUTO	<input type="checkbox"/> <input type="checkbox"/>	325578E	10-01-2012	10-01-2013	<table border="1"><tr><td>OTHER THAN AUTO ONLY EACH ACC:</td><td>\$ 300,000</td></tr></table>	OTHER THAN AUTO ONLY EACH ACC:	\$ 300,000										
OTHER THAN AUTO ONLY EACH ACC:	\$ 300,000																	
A	CUSTOMER AUTO-LEGAL LIABILITY Includes On-Hook Coverage	<input type="checkbox"/> <input type="checkbox"/>	325578E	10-01-2012	10-01-2013	<table border="1"><tr><td></td><td>\$ 600,000 Limit</td></tr></table>		\$ 600,000 Limit										
	\$ 600,000 Limit																	

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

Add'l Locations: 2125 W Lafayette Ave, Baltimore, MD 21217

Reason for Certificate: Towing Agreement.

30 day notice of cancellation applies, except for cancellation due to non-payment of premium.
See Additional Remarks Schedule Attached

CERTIFICATE HOLDER

CANCELLATION

Mayor & City Council of Baltimore, City Hall
100 Holliday St
Baltimore, MD 21202

Attn:
Fax:

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

IMPORTANT

If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

DISCLAIMER

The Certificate of Insurance on the reverse side of this form does not constitute a contract between the issuing insurer(s), authorized representative or producer, and the certificate holder, nor does it affirmatively or negatively amend, extend or alter the coverage afforded by the policies listed thereon.

AGENCY CUSTOMER ID: 012531100
LOC #: _____



ADDITIONAL REMARKS SCHEDULE

Page 3 of 3

AGENCY Zurich, Account Service Center		NAMED INSURED THE AUTO BARN, INC. 2930 JAMES STREET BALTIMORE, MD 21230
POLICY NUMBER 325578E		
CARRIER Universal Underwriters Insurance Company	NAIC CODE 41181	EFFECTIVE DATE: 10-01-2012

ADDITIONAL REMARKS

THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,

FORM NUMBER: 25 FORM TITLE: Certificate Of Liability Insurance

*Products – Completed Operations Aggregate of \$900,000 applies to the Garage Liability.

B50003073 – Road Service for Cars, Trucks & Heavy Equipment – Due: 08/28/13

Affidavit of Agreement
Article 5, Subtitle 26 of the Baltimore City Code
(Hours and Wages - Service Contracts)

To: Wage Commission
10 N. Calvert Suite 915
Baltimore, Maryland 21202

Bid submitted by (name of firm) The Auto Barn Inc.

Address 2930 James st

City Baltimore State MD Zip Code 21230

Name of Authorized Representative Steven Cline

The undersigned, being an authorized representative of the above stated Contractor, hereby affirms our commitment to comply with Article 5, Subtitle 26 of the Baltimore City Code, 2000 Edition, and to file all required payroll reports with regard to the above stated contract.

The Contractor agrees to pay its employees at least the minimum wage rate in effect at the time service is provided, and to ensure that its sub-contractors also pay the required minimum wage rate. The minimum wage rate in effect at the time of bid shall remain in effect throughout the life of the contract, including renewals thereof. If increases are approved by the Board of Estimates in accordance with the terms of article 5, subtitle 26 of the Baltimore City Code, 2000 Edition, they shall apply to this contract.

[Signature] (Affix Corporate Seal Here)
Signature of Authorized Representative (Sign in blue ink only.) Date 8/21/13

General Manager
Title

Elizabeth Williams
Witness Name (Typed or Printed)

[Signature]
Witness Signature (Sign in blue ink only.) Date 8/21/13

B50003073 – Road Service for Cars, Trucks & Heavy Equipment – Due: 08/28/13

Bid Bonds and Bid Checks

In submitting this signed Bid/Proposal, the offeror certifies that his Bid Deposit Check or Bid Bond is adequate to cover the Bid Guarantee requirements of this Bid/Proposal. It is the responsibility of offeror to assure that Annual Bid Bonds submitted to the City by their surety company are on file prior to opening dates.

Please provide the following information.

Bid Check Submitted in the Amount of\$ 6,000.00

OR

Annual Bid Bond Filed or Submitted in the Amount of.....\$ _____

B50003073 – Road Service for Cars, Trucks & Heavy Equipment – Due: 08/28/13

**MAYOR AND CITY COUNCIL OF BALTIMORE
BALTIMORE CITY CODE, ARTICLE 5, SUBTITLE 28
MINORITY AND WOMEN'S BUSINESS PROGRAM**

**MBE AND WBE PARTICIPATION
COMMITMENT FORMS**

Name of Bidder (Proposer) The Auto Barn Inc.

Address 2936 James St Baltimore (MD) 21230

Contracting Agency:

Contract (Project) Title: (See at top of this page.)

Contract Number: (See at top of this page.)

Bid Due Date: (See at top of this page.)

The Overall MBE goal is 5%

The WBE goal is 0%

MBE Sub-goals are:

African American	N/A%
Asian American	N/A%
Hispanic American	N/A%
Native American	N/A%

**THIS PACKAGE OF MBE AND WBE PARTICIPATION
COMMITMENT FORMS IS DUE WITH THE BID.**

FOR MORE INFORMATION OR ASSISTANCE WITH THESE FORMS, CONTACT:

Minority and Women's Business Opportunity Office (MWBOO)
Baltimore City Department of Law
Room 101, City Hall
100 N. Holliday Street
Baltimore, MD 21202
(410)396-4355

Revised 3/18/2011

PART A: INSTRUCTIONS

The requirements of Article 5, Subtitle 28 of the Baltimore City Code (2007 Edition) – Minority and Women's Business Program are a part of this contract and are incorporated by reference. **THE FAILURE OF ANY BIDDER, CONTRACTOR, OR SUBCONTRACTOR TO COMPLY WITH ARTICLE 5, SUBTITLE 28 SHALL BE A BREACH OF CONTRACT.**

Highlights of the City's MBE/WBE program are noted below. A complete copy of Article 5, Subtitle 28 of the Baltimore City Code (2007) is available at the website at: www.baltimorecity.gov/Government/Citychartercodes.aspx or at the MWBOO Office.

1. BID REQUIREMENTS

Bid must include a commitment to utilize MBEs and WBEs at a percentage that equals or exceeds the contract goals stated above. Bidder must submit the following completed documents **WITH THE BID**:

- Part B: Statement of Intent Form(s) – to be signed by Bidder and MBE or WBE
- Part C: MBE/WBE Participation Affidavit – to be completed by Bidder
- Part D: MBE/WBE Participation Waiver – to be completed and submitted by Bidder if unable to meet the participation goals.

Any bid that does not include signed Statement of Intent Form(s) and the MBE/WBE Participation Affidavit is non-responsive and will be rejected.

Bidder must keep a record of its efforts to obtain MBE and WBE participation.

2. VERIFYING CERTIFICATION

Bidder is responsible for verifying that each MBE and WBE to be used on a contract is certified by the Minority and Women's Business Opportunity Office (MWBOO) at bid opening. The MBEs and WBEs named must be certified to provide the services that they are listed to perform, and the services must be required as part of the work on this contract. A directory of certified MBEs and WBEs is available on the website at <http://cityservices.baltimorecity.gov/law/mwboo> or at the offices of MWBOO.

3. CONTRACT REQUIREMENTS

During the term of the contract, any unjustified failure to comply with the MBE and WBE participation requirements is a material breach of contract.

Before final payment may be made under the contract, the contractor must submit the Subcontractor Utilization Form with its final payment request. The Subcontractor Utilization Form will include a list of the names of all subcontractors utilized on the contract, both MBE/WBE and

B50003073 – Road Service for Cars, Trucks & Heavy Equipment – Due: 08/28/13

non-MBE/WBE, the total amount paid to each subcontractor, and the owner's race/ethnicity and sex.

4. SUBSTITUTION OF MBE OR WBE

The Minority and Women's Business Opportunity Office must approve substitution of an MBE or WBE specified at bid opening. Any unjustified failure to comply with this requirement is a material breach of contract.

5. WAIVER REQUESTS

If a bidder is unable to comply with a contract goal, the bidder may submit a waiver request with the bid. The waiver request must be made on the MBE/WBE Participation Waiver Request Form. No waiver will be granted unless the waiver request includes documentation that demonstrates a good faith effort to comply with the goals.

6. MBE AND WBE PARTICIPATION STANDARDS

6a. Participation of M/WBEs

A business enterprise that is certified as both an MBE and WBE (M/WBE) may not be counted toward both the MBE and WBE goals for the same project. The bidder must select the goal to which the business enterprise is to be counted. (Art. 5, §28-35)

6b. Non-affiliation

A bidder may not use an MBE or WBE to meet a contract goal if:

1. the bidder has a financial interest in the MBE or WBE
 2. the bidder has an interest in the ownership or control of the MBE or WBE
 3. the bidder is significantly involved in the operation of the MBE or WBE
- (Art. 5, §28-41)

A bidder that is an MBE or WBE may not use itself to meet a contract goal.

6c. Commercially Useful Function

The bidder may count toward the contract goals only expenditures to MBEs and WBEs that perform a commercially useful function in the execution of the contract. Commercially useful function means the performance of real and distinct work for which the business enterprise has the skill, expertise, and actual responsibility to perform, manage and supervise. (Art. 5, §28-32).

6d. Subcontracting by MBE or WBE

A bidder may not count toward its contract goal any agreement with a certified MBE or WBE subcontractor who intends to subcontract more than 10% of the dollar amount of the services to be performed under its agreement with the bidder. This restriction does not apply to MBE's or

B50003073 – Road Service for Cars, Trucks & Heavy Equipment – Due: 08/28/13

WBE's contracts for the purchase of materials, equipment, or supplies that are incidental to the performance of services under its agreement with the bidder. (Art. 5, §28-34)

6e. Suppliers

Manufacturers - A bidder may count toward the contract goal its entire expenditure to a certified MBE or WBE that manufactures the goods supplied. (Art. 5, §28-36)

Non-Manufacturers – Only 25% of each contract goal may be attained by expenditures to MBEs and WBEs that are non-manufacturing suppliers...

Example: If the bid amount is \$100,000 and the MBE or WBE goal is 15% or \$15,000; then the limit for the MBE or WBE suppliers that are non-manufacturers is \$3,750 or 25% of the 15% goal.

6f. Joint Ventures

A bidder may count toward the contract goal the portion of its expenditure to a joint venture that is equal to the percentage of the MBE or WBE participation in the joint venture. The MBE or WBE member of the joint venture must have an interest in the control, management, and operation of the joint venture commensurate with the member's percentage of ownership. The MBE or WBE that is a member of the joint venture must be responsible for a clearly defined portion of the work to be performed, equal to its share in the ownership, control, and management of the joint venture. (Art. 5, §28-33)

6g. Insurance Companies and Travel Agents

A bidder may count toward the contract goals only 15% of its expenditure to a MBE or WBE insurance company or travel agent. (Art. 5, §28)

6h. Financial Institutions

A bidder may count toward the contract goals only the fees charged and earned by an MBE or WBE financial institution. (Art. 5, §28-39)

**PART B: MBE/WBE AND PRIME CONTRACTOR'S
STATEMENT OF INTENT**

COMPLETE A SEPARATE FORM FOR EACH MBE AND WBE NAMED IN THIS BID.
(Make additional copies of this form as needed.)

PART A: INSTRUCTIONS MUST BE REVIEWED BEFORE COMPLETING THIS FORM.
WITH PARTICULAR ATTENTION PAID TO SECTIONS 2, 6a, AND 6e.

Name of Prime Contractor: The Auto Barn Inc.
Name of MBE or WBE: Hopkins Fuel Oil Co. Inc. Cert # C-7-0001178

Brief Narrative Description of the Work/Service to be performed by MBE or WBE:

Delivery of Diesel Fuel,

Materials/Supplies to be furnished by MBE or WBE:

Diesel Fuel.

Subcontract Amount: \$ To be determined. (If this is a requirements contract,
the subcontract amount may be omitted; however, the subcontract percentage must be included.)

Subcontract percentage of total contract: 5 %

**(If MBE sub-goals apply, please indicate the sub-goal covered by this
Statement of Intent.)**

African American 5 % Asian American ... _____ %

Hispanic American _____ % Native American.. _____ %

The undersigned Prime Contractor and subcontractor agree to enter into a contract for the work/service indicated above for the dollar amount or percentage indicated to meet the MBE/WBE participation goals, subject to the prime contractor's execution of a contract with the City of Baltimore. The subcontractor is currently certified as an MBE or WBE with the City of Baltimore Minority and Women's Business Opportunity Office to perform the work described above.

Signature of Prime Contractor (REQUIRED)

Date

Signature of MBE or WBE (REQUIRED)

Date

ANY CHANGES TO THE INFORMATION ON THIS FORM MUST BE INITIALED BY BOTH PARTIES.

PART C: MBE/WBE PARTICIPATION AFFIDAVIT

The Undersigned authorized representative of Contractor does hereby make the following Affidavit: Contractor has read the Bidder Information and Instructions regarding the MBE/WBE Program. Contractor acknowledges the MBE goal of 5% and the WBE goal of 0% for the contract shown at the top of this page. Contractor has achieved the following participation:

MBE-\$_____ or 5 % and WBE-\$_____ or 0 % of the total contract amount which is \$ To Be Determined.

My firm has made good faith efforts to achieve the MBE and WBE participation goals for this contract. I understand that, if awarded the contract, my firm must submit to the Minority and Women's Business Opportunity Office (MWBOO) copies of all executed agreements with the MBE and WBE firms being utilized to achieve the participation goals and other requirements of Article 5, Subtitle 28 of the Baltimore City Code (2007 Edition). I understand that these documents must be submitted prior to the issuance of a notice to proceed.

I understand that, if awarded the contract, my firm must submit to the MWBOO canceled checks and any other documentation and reports required by MWBOO on a quarterly basis, verifying payments to the MBE and WBE firms utilized on the contract.

I understand that, if I am awarded this contract and I find that I am unable to utilize the MBEs or WBEs identified in my Statements of Intent, I must substitute other certified MBE and WBE firms to meet the participation goals. I understand that I may not make a substitution until I have obtained the written approval of MWBOO.

I understand that, if awarded this contract, authorized representatives of the City of Baltimore may examine, from time to time, the books, records and files of my firm to the extent that such material is relevant to a determination of whether my firm is complying with the MBE and WBE participation requirements of this contract.

I do solemnly declare and affirm under the penalty of perjury that the contents of the foregoing Affidavit are true and correct to the best of my knowledge, information and belief.

The Auto Bros Inc.
Contractor Company Name

[Signature]
Signature

2730 Jones St Balt. MD 21230
Address

Steve. Clive Gen. Manager
Print Name and Title

Sworn and subscribed before me this 21st day of August, in the year 2013.

[Signature]
Notary Public

PART E: SUBCONTRACTOR UTILIZATION FORM

THIS FORM MUST BE INCLUDED WITH REQUEST FOR FINAL PAYMENT.

Prime Contractor's Name: The Auto Barn Inc.

Contract Number and Title: (See at top of this page.)

Total Contract Dollar Amount: To be determined.

Provide the following information for EACH and EVERY subcontractor, both MBE/WBE and NON-MBE/WBE used on this contract. (Duplicate form if necessary.)

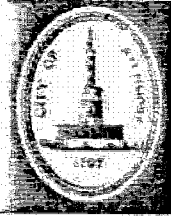
Name of Subcontractor <u>Charley's Crane Service.</u>	Goods or services provided on subcontract <u>Towing & Equipment moving.</u>
Race/ethnicity AND sex of subcontractor's owner <u>M</u>	Dollar amount of subcontract <u>To be determined.</u>
Dollar amount paid to date	If amount paid to date is less than subcontract dollar amount, explain why.

Name of Subcontractor <u>Cherry Hill Towing Inc.</u>	Goods or services provided on subcontract <u>Towing light duty</u>
Race/ethnicity AND sex of subcontractor's owner <u>F</u>	Dollar amount of subcontract <u>To be determined.</u>
Dollar amount paid to date	If amount paid to date is less than subcontract dollar amount, explain why.

Name of Subcontractor <u>Hopkins Fuel Oil Co. Inc.</u>	Goods or services provided on subcontract <u>Diesel fuel</u>
Race/ethnicity AND sex of subcontractor's owner <u>F</u>	Dollar amount of subcontract <u>To be determined.</u>
Dollar amount paid to date	If amount paid to date is less than subcontract dollar amount, explain why.

[Signature]
Prime Contractor's signature

8/21/13.
Date



August 23, 2013

To: Prospective Bidders

Solicitation Title: Road Services for Cars, Trucks, and Heavy Equipment
Solicitation Number: B50003073
Bid Due Date: August 28, 2013
Addendum Number: 1

As a point of clarification, concerning the solicitation noted above, the following revision applies to the solicitation. Revisions are in Bold.

1. SW1. SCOPE OF WORK, NOW READS:

B. The dollar amount forecasted to use in one year is \$3,000,000.

SHOULD READ:

B. The dollar amount forecasted to use in one year is \$300,000.00

2. In the B Section, Item #5 NOW READS:

Currently the contract is valued at \$2,854,000.00 annually with the participants listed above.

SHOULD READ:

Currently the contract is valued at \$300,000.00 annually with the City of Baltimore and the Anne Arundel County Public Schools.

Vendors who have already submitted their bid shall pick it up at City Hall, Room 204, 100 North Holliday Street, Baltimore, MD 21202, and resubmit their bid with all signed addenda on the Bid Due Date before 11:00 A.M.

TO NOT ACKNOWLEDGE THIS ADDENDUM MAY RESULT IN REJECTION OF BID.

Note: A signed copy of this Addendum must be attached to your bid.

The Data Base, Inc.
Company

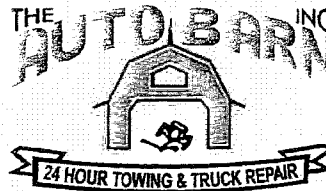
[Signature]
Signature

8/26/13
Date

Timothy M. Krus, City Purchasing Agent

**BILLING
REPAIR SHOP
(410) 646-2610
(410) 646-2011 FAX**

autobarn1@verizon.net



**24-HR TOWING
(410) 362-0117
(410) 362-6415 FAX**

The Fleet That Can't Be Beaten

2930 James St. Baltimore, MD 21230

The Auto Barn Inc. located in Baltimore city MD has been owned and operated by Thomas Showalter, a Baltimore city resident since the early 1990's. He started his business with a small shop at 2500 Washington Blvd. in Morrell Park and 1 truck. Since then he has relocated to a much larger shop located at 2930 James St. which is still in Morrell Park and also has expanded the company by acquiring 2 other companies between himself and his wife, Charley's Crane Service and His wife's company Cherry Hill Towing Inc. These other companies were acquired to better serve our customers in the Baltimore, Washington DC and VA areas. With well over 50 pieces of equipment serving MD, VA and DC, we are able to provide excellent service while keeping a substantial number of trucks in the Baltimore city area 24 hours a day 7 days a week.

We believe The Auto Barn Inc. has the equipment necessary to provide Baltimore City with the best possible service. Having said that I have also included our affiliate Bryson Enterprise's / Charley's Crane Service located in Prince Georges County to better serve any and all towing or hauling outside the Baltimore City area.

We have been providing full service towing for Central Garage (Biddle Street) for almost 5 years including equipment moving and recovery services, while still maintaining many other contracts for their towing needs. I.E. MD state Police (Golden ring, Glen Burnie & Jessup), MD Transportation authority (I95 & 895), as well as other contracts such as Pepsi, Westend Services Rt 40, John Hopkins, many motor clubs and auction lots.

We have and always will do the best possible job for Baltimore City and all of our clients in and around the Baltimore / Washington metro area. Please look over the next several pages for a look at The Auto Barn fleet here in Baltimore city.

Thank you,

Tom Showalter

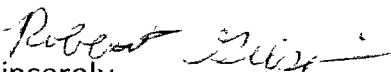
Owner / President

LOWBOY SERVICE • AIR-CUSHION RECOVERY • HEAVY DUTY WRECKERS • ROLLBACK SERVICE

August 22, 2013

To whom it may concern:

The Auto Barn Inc. has been performing towing services for Central Garage of Baltimore City for over 12 years. Auto Barn handles all of our needs from small to large vehicles, Heavy equipment hauling, recoveries, as well as setting Christmas tree and Santa's play house. They have always gone above and beyond to make sure we are satisfied. Their rates have not changed much over the years saving the city money. Their company is well equipped and prompt. The customer service is very pleasant and drivers are efficient. I would recommend them to any company looking for a top notch tow company.


Sincerely,

Bob Gibson

Central Garage

Baltimore City

FAX

TO: Tom

PAGE 1 OF 2

FROM: Joe

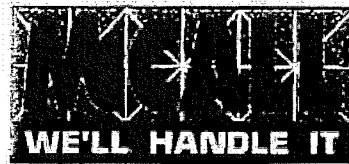
**McCall Handling Company
8801 Wise Ave Suite 200
Baltimore, Md. 21222**

Phone # 410-388-2600 Ext # 628

Fax# 410-388-2607

**Tom,
Here is the letter of recommendation per your request.**

Aug. 23. 2013 12:39PM



No. 3745 P. 2



August 23, 2013

To: To Whom It May Concern

From: Joe Bardroff – McCall Handling Rental and Used Department

Subject: Letter of Recommendation

The Auto Barn Inc. is the preferred hauling supplier in the Baltimore area, and has been a service provider since 10/2004. They supply light duty, heavy duty, low boy, and landoll delivery services to McCall Handling on a daily basis. They perform these services both on a prescheduled, and emergency short notice requests. They make hauling trucks available all hours of the day, and night to meet my customer requirements for deliveries and pickups. I would recommend The Auto Barn services to my customers for both organization, and or private requirements.

Baltimore-Towson
Aberdeen-Jessup
8801 Wise Ave.
Baltimore, MD 21222
410.388.2600
410.388.2607 (fax)

Wash DC-Waldorf
Southern MD
2968 Kaverton Road
Forestville MD. 20747
301.735.3111
301.735.4146 (fax)

Manassas-Fairfax-Sterling
Northern Virginia
14701 Flint Lee Road
Chantilly, VA 20151
703.817.0336
703.817.9877 (fax)

Salisbury-Delmar
MD. Eastern Shore
38431 Sussex Highway
Delmar, DE 19940
302.846.2334
302.846.0324 (fax)

Frederick-Hagerstown
Martinsburg WV
10314 Partnership Court
Williamsport, MD 21795
301.223.1555
301.223.6275 (fax)

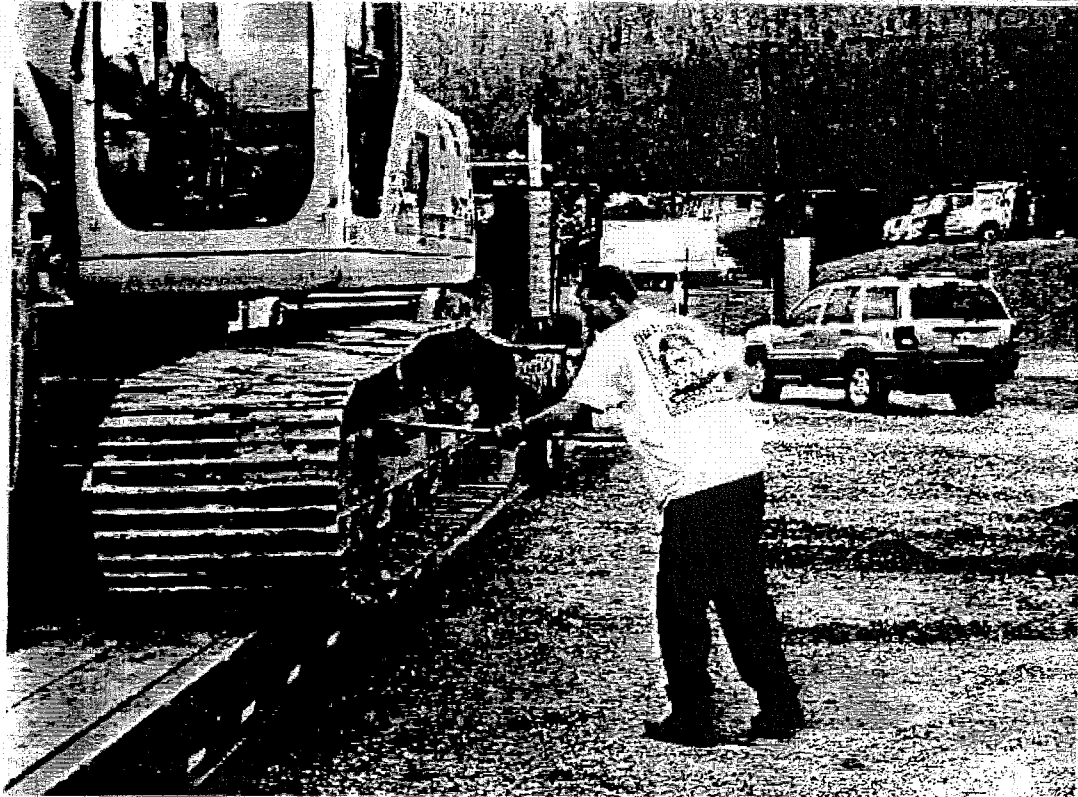


Image: 1/11

The Landall Trailer

**Click the picture below to learn more
about The Auto Barn Inc.**

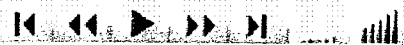
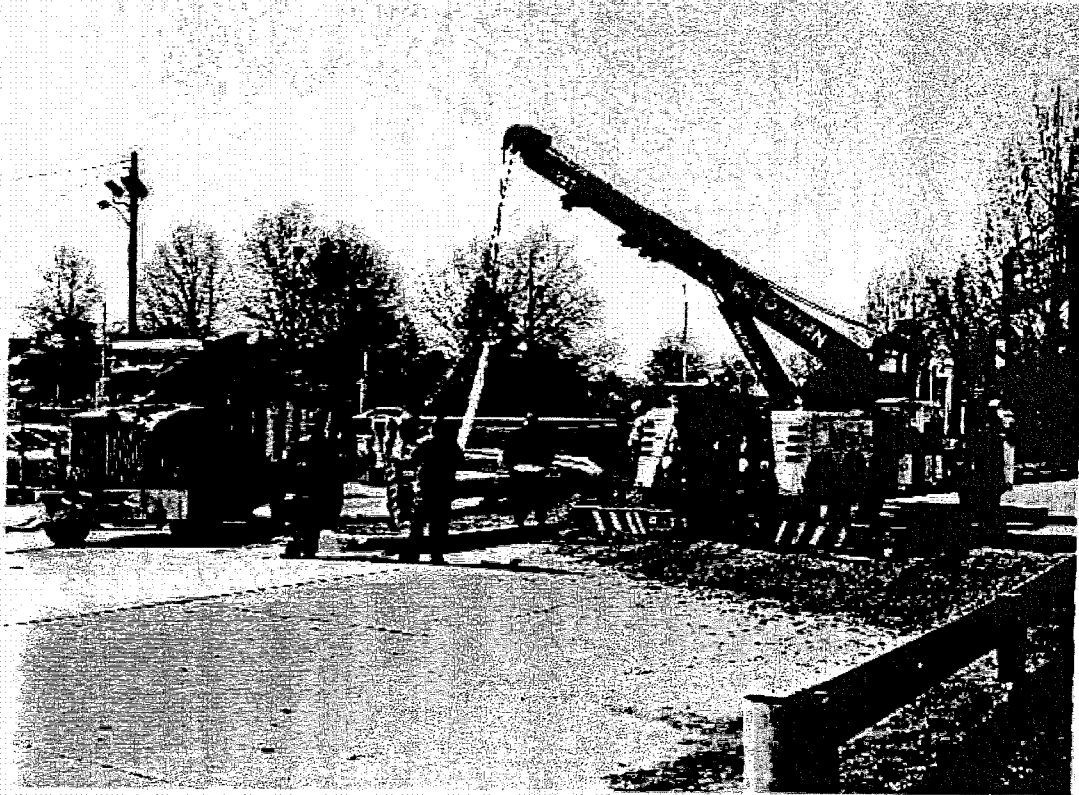


Image: 1/2

The Auto Barn, Inc. 2125 West Lafayette Ave. Baltimore, MD 21217
410-362-0117 (phone) 410-362-6415 (fax)
Dispatch/Storage
The Auto Barn, Inc. 2930 James Street Baltimore, MD 21230
410-646-2610 (phone) 410-646-2011 (fax)
Main Office/Billing/Shop

SECOND CALL VENDOR

Franklin

B50003073 – Road Service for Cars, Trucks & Heavy Equipment – Due: 08/28/13

ITEM #2

Straight Truck Flat Rate Towing for Motorcycles, Automobiles, and Light Trucks	Flat Fee for 2 Hours 175 ⁰⁰	Fee per Hour after 2 Hours 87 ⁵⁰
Straight or Rollback	350 ⁰⁰	175 ⁰⁰
Extra Trucks	Per Tow 350 ⁰⁰	175 ⁰⁰
Winching (if applicable)	350 ⁰⁰	175 ⁰⁰

Heavy Equipment Only

Flat Rate Towing for Heavy Equipment	Flat Fee for 2 Hours 350 ⁰⁰	Fee per Hour after 2 Hours 175 ⁰⁰
Straight or Rollback	350 ⁰⁰	175 ⁰⁰
Extra Trucks	Per Tow 350 ⁰⁰	175 ⁰⁰
Winching (if applicable)	350 ⁰⁰	175 ⁰⁰

FLAT RATE:

DESCRIPTION	CAR	TRUCKS	HEAVY EQUIPMENT
Lock Out (no key or keys locked in car/truck)	95 ⁰⁰	150 ⁰⁰	150 ⁰⁰
Pull Axles	75 ⁰⁰	150 ⁰⁰	150 ⁰⁰
Drive Shaft	75 ⁰⁰	150 ⁰⁰	150 ⁰⁰
Flat Tire	95 ⁰⁰	250 ⁰⁰	250 ⁰⁰
Jump Start	95 ⁰⁰	150 ⁰⁰	150 ⁰⁰
Out of Gas (supply 5 gallons or gas or diesel)	125 ⁰⁰	250 ⁰⁰	250 ⁰⁰

Bid Documents

DUPLICATE

NOTE: For your bid to be responsive you must submit all of the documents contained in this section.

Bid/Proposal Information and Affidavit Signature Page

Bid submitted by (name of firm) FRANKFORD TOWING, INC

Address 5500 PLAZA RD

City ELLSWORTH State MD Zip Code 21030

Name of Authorized Representative WILLIAM R. FOLMERT

Title of Authorized Representative PRESIDENT

Name of Contact Person (IF DIFFERENT FROM ABOVE) FRANKIE FOLMERT

Title of Contact Person MANAGER

E-Mail FRANKFORDTOWING@aol.com Phone: 410-254-3800

Federal Social Security Identification Number 52-1145641

If awarded a contract, the Bidder/Offeror will provide supplies, equipment, and/or services to the City of Baltimore in accordance with the General Conditions, Specifications, and other documents of this solicitation in the Bid/Proposal submitted in response to this solicitation.

I, (PRINT OR TYPE NAME) WILLIAM R. FOLMERT,

the undersigned, (PRINT OR TYPE TITLE) PRESIDENT,

of the above named Bidder/Offeror do solemnly declare and affirm under the penalties or perjury this 27th day of (MONTH) AUGUST, (YEAR) 2013,

that I hold the aforementioned Office in the above Bidder/Offeror and that the below affidavits and attachments hereto are true and correct to the best of my knowledge, information and belief.

AFFIDAVIT I

This is to certify that the Bidder/Offeror or any person in his behalf, has not agreed, connived or colluded to produce a deceptive show of competition in the matter of the bidding or award of the referenced contract.

B50003073 – Road Service for Cars, Trucks & Heavy Equipment – Due: 08/28/13

AFFIDAVIT II

This is to certify that the Bidder/Offeror or any person in his behalf complies fully with all provisions of Article 4, Section 3-1 of the Baltimore City Code 2000 regarding unlawful employment practices.

AFFIDAVIT III

This affidavit is to determine whether any of the following persons has been found civilly or criminally liable, convicted of bribery, attempted bribery, or conspiracy to bribe or antitrust violations under the law of any State or the Federal Government. If so, state the following on an attached page, whether it is

- i. The person submitting the affidavit;
- ii. An Officer, Director or Partner of the company;
- iii. An employee of the person/company who is directly involved in obtaining contracts with a public body; and/or
- iv. Any person directly or indirectly furnishing any portion of this contract having been or being debarred or suspended.

For purposes of this affidavit, "person" is defined as an individual, receiver, trustee, guardian, personal representative, fiduciary, or representative of any kind and any partnership, firm, association, corporation or other entity consisting of or acting on behalf of the Bidder/Offeror. This includes acts or omissions committed after June 30, 1977; all pursuant to Title 16, Section 16-203 of the State Finance and Procurement Article of the Annotated Code of Maryland.

AFFIDAVIT IV

This affidavit is to determine whether or any of the following has been convicted of false pretenses, attempted false pretenses, or conspiracy to commit false pretenses under the laws of any State or the Federal Government. If so, state the following on an attached page, whether it is:

- i. The person submitting the affidavit,
- ii. An Officer, Director or Partner of the company, and/or
- iii. An employee of the person who is directly involved in obtaining contracts with a public body. "Person" is defined as stated in Affidavit III. This is to include acts committed after June 30, 1979: City Code, Article I, Section 178 (1976 Ed., 1979 Supp.).

AFFIDAVIT V

This is to certify that the Bidder/Offeror or any person on his behalf complies fully with the work capacity-rating limit set by the Contractor's Qualification Committee of the City of Baltimore.

AFFIDAVIT VI

This is to certify that the Bidder/Offeror or a person on his behalf has examined and understands the Specifications, including the General Conditions and the Bid Documents.

AFFIDAVIT VII

This is to certify that the Bidder/Offeror and/or any person in their behalf has not been convicted or found civilly liable under any provisions, including Probation Before Judgment, as described

B50003073 – Road Service for Cars, Trucks & Heavy Equipment – Due: 08/28/13

in Article 5 §40-7 of the Baltimore City Code (2000) pertaining to the effect and enforcement of contractor debarment.

AFFIDAVIT VIII

This is to certify that the Bidder/Offeror or a person on his behalf has examined and understands the specifications, including the General Conditions and the Bid Documents; has had an adequate opportunity to ask questions; has visited the City's facility or has otherwise familiarized himself with the local conditions under which the work is to be performed; and that his bid or proposal is based upon the specifications and requirements as described in the solicitation documents.

AFFIDAVIT IX

This is to certify that the Bidder/Offeror and/or any person in their behalf is only person, firm or corporation, that has any interest in this proposal or in the contract or contracts proposed to be awarded; and that this proposal is made without any connection or collusion with any person, firm or corporation making a proposal for the same work. This does not preclude negotiating with M/WBE vendors as to their participation in this contract.

AFFIDAVIT X

This is to certify that the Bidder/Offeror and/or any person in their behalf acknowledge that all documents, information and data submitted in its Bid/Proposal shall be treated as public information unless otherwise indicated.

Wm R. Bonnett
Signature of Authorized Representative (Sign in blue ink only.)

8/27/13
Date

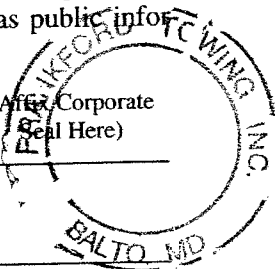
(After Corporate
Seal Here)

Title

PRESIDENT
Witness Name (Typed or Printed)

PAULA M PROTANI
Witness Signature (Sign in blue ink only.)

8/27/13
Date



B50003073 – Road Service for Cars, Trucks & Heavy Equipment – Due: 08/28/13

Bid Price Sheet

Bid submitted by (name of firm) FRANKFORD TOWING, INC.
Address 6300 BEAIR RD
City BARTO State MD Zip Code 21006
Contact Person PAULA PROTANI Phone 410-254-3800
Fax 410-254-8697 Email frankfordtowing@aol.com

To The Board of Estimates, City of Baltimore

Gentlemen:

The undersigned agree(s) to provide all labor, materials, services, etc., necessary and incidental to the solicitation indicated at the top of this page as described herein and at the pricing shown below. Several sections below are Pass/Fail.

ITEM #1

Valid documentation provided to show bidder has been in the road services business as his primary business with a minimum of three years' experience prior to submission.

Valid documentation provided to show bidder has qualified licensed drivers. Submit copies of driver's licenses, any certificates or industry training documents.

Valid references that show the bidder is able to handle the full scope of work required servicing a large fleet. 3 minimum.

Bidder has the minimum requirements requested for equipment. Valid documentation submitted for verification of owning or leasing equipment requested by submitting copies of titles of ownership or copies of lease contracts.

B50003073 – Road Service for Cars, Trucks & Heavy Equipment – Due: 08/28/13

ITEM #2

Straight Truck Flat Rate Towing for Motorcycles, Automobiles, and Light Trucks	Flat Fee for 2 Hours 175 ⁰⁰	Fee per Hour after 2 Hours 87 ⁵⁰
Straight or Rollback	350 ⁰⁰	175 ⁰⁰
Extra Trucks	Per Tow 350 ⁰⁰	175 ⁰⁰
Winching (if applicable)	350 ⁰⁰	175 ⁰⁰

Heavy Equipment Only

Flat Rate Towing for Heavy Equipment	Flat Fee for 2 Hours 350 ⁰⁰	Fee per Hour after 2 Hours 175 ⁰⁰
Straight or Rollback	350 ⁰⁰	175 ⁰⁰
Extra Trucks	Per Tow 350 ⁰⁰	175 ⁰⁰
Winching (if applicable)	350 ⁰⁰	175 ⁰⁰

FLAT RATE:

DESCRIPTION	CAR	TRUCKS	HEAVY EQUIPMENT
Lock Out (no key or keys locked in car/truck)	\$ 95 ⁰⁰	150 ⁰⁰	150 ⁰⁰
Pull Axles	75 ⁰⁰	150 ⁰⁰	150 ⁰⁰
Drive Shaft	75 ⁰⁰	150 ⁰⁰	150 ⁰⁰
Flat Tire	95 ⁰⁰	250 ⁰⁰	250 ⁰⁰
Jump Start	95 ⁰⁰	150 ⁰⁰	150 ⁰⁰
Out of Gas (supply 5 gallons or gas or diesel)	125 ⁰⁰	250 ⁰⁰	250 ⁰⁰

B50003073 – Road Service for Cars, Trucks & Heavy Equipment – Due: 08/28/13

ITEM #3 MINIMUM EQUIPMENT REQUIRED

After award, any Contractor whose equipment fails to meet the following requirements will have a period of ten (10) calendar days after the inspection in which to correct.

Print "Yes" if you own/lease that unit and it has the features listed; otherwise print "No."
(Items left blank will be considered to reflect a "No" answer).

SLIDE BACK CAR CARRIER (ALSO KNOWN AS A FLATBED) Class B.

- YES 1. Commercially manufactured unit, with a rated capacity of not less than 20,000 pounds GVW.
- YES 2. Cab to axle dimension of not less than 138 inches.
- YES 3. Dual rear wheels.
- YES 4. Twenty one feet or longer hydraulically operated slide back or tilt bed.
- YES 5. Hydraulically operated winch (es) with a minimum winching capacity of 8,000 lbs.
- YES 6. Sixty-five feet of 3/8 steel core cable.
- YES 7. Two tie down chains, each ten feet in length.
- YES 8 One snatch block, minimum 8,000 pound capacity.
- YES 9. Four way lug wrench.
- YES 10. One pair of jumper cables.

WRECKER. Class C.

- YES 1. Commercially manufactured unit, with a rated capacity of not less than 30,000 pounds GVW.
- YES 2. Cab to bogey dimension of not less than 144 inches.
- YES 3. Commercially manufactured boom(s) with a minimal total capacity of 50,000 pounds.
- YES 4. Winch (es) with a minimum total winching capacity of 50,000 pounds.
- YES 5. Two hundred feet of 5/8 inch steel core cable per winch.
- YES 6. Under reach with retracted rating of not less than 25,000 pounds and an extended rating of not less than 12,000 pounds.
- YES 7. Rear support jacks or outriggers.
- YES 8. Tow 1/2 inch alloy safety chains.
- YES 9. Tow bar or tow sling equipped.

B50003073 – Road Service for Cars, Trucks & Heavy Equipment – Due: 08/28/13

- YES 10. External air hookup and hoses to supply air to disable vehicles.
- YES 11. Two (2)-snatch blocks, minimum 24,000 pound capacity each.
- YES 12. Two (2)-scotch blocks or Hydraulic Stiff Legs.
- YES 13. Spring brake - Air Brakes.

Class "D" Wrecker:

- YES 1. Commercially manufactured unit with a rated capacity of not less than 52,000 pounds GVW.
- YES 2. Cab to bogey dimension of not less than 180 inches.
- YES 3. Commercially manufactured boom (s) with a minimal total capacity of 70,000 pounds.
- YES 4. Winch (es) with a minimal total winching capacity of 70,000 pounds.
- YES 5. Two hundred (200) feet of 3/4 inch steel core cable per winch.
- YES 6. Under reach with retracted rating of not less than 45,000 pounds and an extended rating not less than 15,000 pounds.
- YES 7. Rear support jacks or outriggers.
- YES 8. Two 1/2 inch alloy safety chains.
- YES 9. Tow bar or tow sling equipped.
- YES 10. External air hookup and hoses to supply air to disabled vehicles.
- YES 11. Two snatch blocks, minimal 24,000 pounds.
- YES 12. Two scotch blocks or hydraulic still legs.
- YES 13. Spring brake-air brakes.

ITEM #4 MINIMUM EQUIPMENT

The following requirements are the minimum requirements which must be satisfied with respect to each piece of equipment, as specified. Place a "Yes" or a "No" in each blank, and submit copies of titles or copies of leases to document your ownership.

- YES 1. Four roll backs Cars & Light trucks
- YES 2. Four light wreckers
- YES 3. Four medium wreckers
- YES 4. Four heavy duty wreckers
- YES 5. Two low boy trailers

ITEM #5

Bidders should understand that they are bidding on a multi-jurisdictional cooperative agreement that has the unguaranteed potential of attracting additional participation on a regional and national level. Currently the contract is valued at \$2,854,000.00 annually with these participants listed above.

The Contractor shall provide additional discount structure against catalog purchases for program volume as measured at the end of each contract year.

Any changes to the discount structure shall occur on an annual basis beginning on the first day of the next year and shall be firm for the entire year until it is evaluated again for subsequent years.

After the first year with the prices from this solicitation, the volume spent will be evaluated and if it falls in a higher discount level, that level discount shall apply for that upcoming year.

- A. 0 % discount off of the manufacturers' retail price for \$3,500,000.
- B. 0 % discount off of the manufacturers' retail price for \$4,000,000.
- C. 0 % discount off of the manufacturers' retail price for \$4,500,000.
- D. 0 % discount off of the manufacturer's retail price for \$5,000,000.

Provide your percentage discounts above for volume pricing.

B50003073 – Road Service for Cars, Trucks & Heavy Equipment – Due: 08/28/13

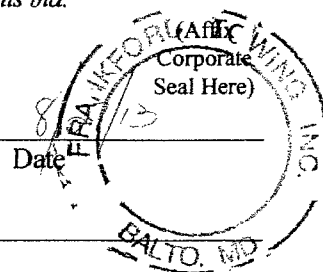
FOB: Destination

Net 30 unless otherwise stated above

Note: Attach signed copies of all Addenda received in connection with this bid.

Wm R. Bennett
Signature of Authorized Representative (Sign in blue ink only.)

PRESIDENT
Title



B50003073 – Road Service for Cars, Trucks & Heavy Equipment – Due: 08/28/13

Insurance

The successful bidder will be required to provide insurance coverage as indicated in the General Conditions of Bid/Proposal prior to beginning any work. This insurance coverage must be maintained throughout the life of the contract. Proof that coverage is either currently in place or will be provided must be submitted with the bid. This can be done by one of the two following methods.

1. Complete form "Certification of Insurance Coverage" below, **or**
2. Submit a Certificate of Insurance on a form provided by your Insurance Agent. This form must include the following clauses:
 - a. The Mayor and City Council of Baltimore are hereby named as Additional Insured.
 - b. The policy(s) cannot be reduced or canceled without at least forty-five (45) days' prior written notice to the City.
 - c. The insurance company is prohibited from pleading government function in the absence of any specified written authority from the City.
 - d. The policy(s) will automatically include and cover all phases of work, equipment, persons, et cetera which are normally covered while performing work under the above contract, whether specifically written therein or not.

Regardless of the method used, the form must be complete, must show that all limits of insurance are or will be met, and must be signed by the Agent.

Failure to provide the required insurance coverage by either of the two methods described above when the bid is submitted may result in rejection of your bid as being non-responsive.

B50003073 – Road Service for Cars, Trucks & Heavy Equipment – Due: 08/28/13

Certificate of Insurance Coverage

Bid submitted by (name of firm): _____

Name of Surety Company _____

Name of Surety Agent _____

Surety Agent's Phone _____

The below signed hereby certifies the following information to be true and correct.

Type of Coverage/ Minimum Required Limits	Policy or Binder #	Actual Limits	Expiration Date
Commercial General Liability/ \$1,000,000 Occurrence; \$3,000,000 Aggregate			
Professional Liability/Errors & Omissions \$1,000,000 with a three (3) year extended reporting period			
Workman's Compensation/ State Minimum Statutory Limits			

Check the appropriate box (is) below.

- ☐ Limits on above policy will be increased
- ☐ Above policy now in effect
- ☐ Policy will be obtained before contract signed

The following additional clauses shall be considered a part of the above policy(s), the same as if specifically written therein, as pertains to the above stated contract.

1. The Mayor and City Council of Baltimore are hereby named as Additional Insured.
2. The policy(s) shall not be reduced or cancelled without at least forty-five (45) days prior written notice to the City.
3. The insurance company is prohibited from pleading government function in the absence of any specific written authority by the City.
4. The policy(s) will be automatically included and cover all phases of work, equipment, persons, *et cetera* which are normally covered while performing work under the above contract, whether specifically written therein or not.

The City is hereby granted authority to contact the agency directly to confirm information or obtain copies of certificates of insurance. The City bears no responsibility for premiums or other cost of insurance. If policy(s) is not currently in effect, it will be written immediately upon notice of award, and a copy of binder or certificate will be sent directly to the City. A properly executed copy of this document shall be legally binding as a Carrier Certificate of Insurance Form.

Authorized Agent's Signature

Date



CERTIFICATE OF LIABILITY INSURANCE

FRANK-8

OP ID: MDJ

DATE (MM/DD/YYYY)

08/28/13

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Brown & Brown of the LV 3001 Emrick Blvd, Suite 120 Bethlehem, PA 18020 Don Blood, CIC, CRM		610-974-9490 610-974-9791	CONTACT NAME: PHONE (A/C, No, Ext): E-MAIL ADDRESS: INSURER(S) AFFORDING COVERAGE INSURER A: The Travelers Indem Co of CT INSURER B: Travelers Indemnity Company INSURER C: Markel American Ins Co INSURER D: Travelers Prop Cas Co Of Amer INSURER E: INSURER F:	FAX (A/C, No): NAIC # 25682 25658 28932 25674
INSURED	Frankford Towing Teds Towing Service Inc Glenmore Service Center Mels Towing & Service Cntr Frankford Gardens Service Cntr 6300 Belair Road Baltimore, MD 21206			


COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	<input checked="" type="checkbox"/> GENERAL LIABILITY		Y630939K657ATCT13	08/01/13	08/01/14	EACH OCCURRENCE \$ 1,000,000	
	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY					DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000	
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR					MED EXP (Any one person) \$ 5,000	
						PERSONAL & ADV INJURY \$ 1,000,000	
	GEN'L AGGREGATE LIMIT APPLIES PER:					GENERAL AGGREGATE \$ 2,000,000	
						PRODUCTS - COMP/OP AGG \$ 2,000,000	
B	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY		MR4710L872IND	08/01/13	08/01/14	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000	
	<input checked="" type="checkbox"/> ANY AUTO					BODILY INJURY (Per person) \$	
	<input type="checkbox"/> ALL OWNED AUTOS	<input type="checkbox"/> SCHEDULED AUTOS				BODILY INJURY (Per accident) \$	
	<input type="checkbox"/> HIRED AUTOS	<input type="checkbox"/> NON-OWNED AUTOS				PROPERTY DAMAGE (Per accident) \$	
C	<input checked="" type="checkbox"/> UMBRELLA LIAB	<input checked="" type="checkbox"/> OCCUR	XONJ547313	08/01/13	08/01/14	EACH OCCURRENCE \$ 1,000,000	
	<input type="checkbox"/> EXCESS LIAB	<input type="checkbox"/> CLAIMS-MADE				AGGREGATE \$ 1,000,000	
	<input type="checkbox"/> DED	<input checked="" type="checkbox"/> RETENTION \$ 10000					
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY					WC STATUTORY LIMITS \$	
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)					OTH-ER \$	
	If yes, describe under DESCRIPTION OF OPERATIONS below					E.L. EACH ACCIDENT \$	
						E.L. DISEASE - EA EMPLOYEE \$	
						E.L. DISEASE - POLICY LIMIT \$	
D	Motor Truck Carago		QT6601059X646TIL13	08/01/13	08/01/14	Limit/Ded 500000/1000	
B	Garagekeepers		MR4710L872IND	08/01/13	08/01/14	Phys Dmg Sch Per Loc	

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)
if required in a written contract, certificate holder is additional insured on the general liability as respects insured's ongoing operations per attached CG D1 44 01/96

CERTIFICATE HOLDER**CANCELLATION**

MAYO1 Mayor & City Council of Baltimore 100 N. Holiday St Baltimore, MD 21202	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
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CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
08/28/2013

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	CONTACT NAME:		
	PHONE (A/C, No, Ext):	FAX (A/C, No):	
	E-MAIL ADDRESS:		
	INSURER(S) AFFORDING COVERAGE		
	NAIC #		
INSURED FRANKFORD EXXON INC T/A TED'S TOWING 6300 BELAIR RD BALTIMORE, MD 21206-1838	INSURER A : INJURED WORKERS' INSURANCE FUND		11039
	INSURER B :		
	INSURER C :		
	INSURER D :		
	INSURER E :		
	INSURER F :		

COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	GENERAL LIABILITY						EACH OCCURRENCE \$
	<input type="checkbox"/> COMMERCIAL GENERAL LIABILITY						DAMAGE TO RENTED PREMISES (Ea occurrence) \$
	<input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR						MED EXP (Any one person) \$
							PERSONAL & ADV INJURY \$
							GENERAL AGGREGATE \$
	GEN'L AGGREGATE LIMIT APPLIES PER:						PRODUCTS - COMP/OP AGG \$
	<input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC						\$
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident) \$
	<input type="checkbox"/> ANY AUTO						BODILY INJURY (Per person) \$
	<input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS						BODILY INJURY (Per accident) \$
	<input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS						PROPERTY DAMAGE (Per accident) \$
							\$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR						EACH OCCURRENCE \$
	EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE						AGGREGATE \$
	<input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$						\$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						<input checked="" type="checkbox"/> WC STATUTORY LIMITS <input type="checkbox"/> OTHER
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)						E.L. EACH ACCIDENT \$500,000
	If yes, describe under DESCRIPTION OF OPERATIONS below			3926540	02/21/2013	02/21/2014	E.L. DISEASE - EA EMPLOYEE \$500,000
							E.L. DISEASE - POLICY LIMIT \$500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

CERTIFICATE HOLDERMAYOR & CITY COUNCIL OF BALTIMORE
100 N HOLLIDAY STREET
BALTIMORE, MD 21202**CANCELLATION**

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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B50003073 – Road Service for Cars, Trucks & Heavy Equipment – Due: 08/28/13

**Affidavit of Agreement
Article 5, Subtitle 26 of the Baltimore City Code
(Hours and Wages - Service Contracts)**

To: Wage Commission
10 N. Calvert Suite 915
Baltimore, Maryland 21202

Bid submitted by (name of firm) FRANKFORD TOWING, INC.
Address 6300 BEZAR RD
City BALTO State MD Zip Code 21206
Name of Authorized Representative WILLIAM R BONNETT

The undersigned, being an authorized representative of the above stated Contractor, hereby affirms our commitment to comply with Article 5, Subtitle 26 of the Baltimore City Code, 2000 Edition, and to file all required payroll reports with regard to the above stated contract.

The Contractor agrees to pay its employees at least the minimum wage rate in effect at the time service is provided, and to ensure that its sub-contractors also pay the required minimum wage rate. The minimum wage rate in effect at the time of bid shall remain in effect throughout the life of the contract, including renewals thereof. If increases are approved by the Board of Estimates in accordance with the terms of article 5, subtitle 26 of the Baltimore City Code, 2000 Edition, they shall apply to this contract.

Wm R. Bonnett
Signature of Authorized Representative (Sign in blue ink only.)

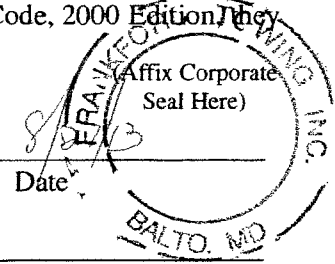
Date

Title

PRESIDENT
Witness Name (Typed or Printed)

PAUL M PROTANI
Witness Signature (Sign in blue ink only.)

Date



B50003073 – Road Service for Cars, Trucks & Heavy Equipment – Due: 08/28/13

Bid Bonds and Bid Checks

In submitting this signed Bid/Proposal, the offeror certifies that his Bid Deposit Check or Bid Bond is adequate to cover the Bid Guarantee requirements of this Bid/Proposal. It is the responsibility of offeror to assure that Annual Bid Bonds submitted to the City by their surety company are on file prior to opening dates.

Please provide the following information.

Bid Check Submitted in the Amount of\$ 6000

OR

Annual Bid Bond Filed or Submitted in the Amount of\$ _____

0067122 11-24
Office AU # 1210(8)

CASHIER'S CHECK

6712200457

Operator : D a482575 md000805

PAY TO THE ORDER OF ***DIRECTOR OF FINANCE***

August 28, 2013

Six thousand dollars and no cents

***\$6,000.00**

WELLS FARGO BANK, N.A.
4820 EASTERN AVE
BALTIMORE, MD 21224
FOR INQUIRIES CALL (480) 394-3122

VOID IF OVER US \$ 6,000.00

Richard Levy
CONTROLLER

⑈ 6 7 2 200457 ⑈ ⑈ 1 2 1000248⑈4861 513406⑈

B50003073 – Road Service for Cars, Trucks & Heavy Equipment – Due: 08/28/13

Bid Bonds and Bid Checks

In submitting this signed Bid/Proposal, the offeror certifies that his Bid Deposit Check or Bid Bond is adequate to cover the Bid Guarantee requirements of this Bid/Proposal. It is the responsibility of offeror to assure that Annual Bid Bonds submitted to the City by their surety company are on file prior to opening dates.

Please provide the following information.

Bid Check Submitted in the Amount of\$ 6000 -

OR

Annual Bid Bond Filed or Submitted in the Amount of.....\$ _____

Employ Baltimore

Requirements

1. Complete the *Employ Baltimore* "Certification Statement" contained in the bid document and submit it with your bid package.
2. Contact the Mayor's Office of Employment Development (MOED) within two (2) weeks of receiving the contract award to schedule a meeting. At this meeting MOED will review your workforce/employment plan; explain the employment report requirements and discuss other workforce services available. You will not receive your first payment from the contract until MOED verifies with the contracting city agency that the meeting has been scheduled.
3. Should the workforce plan indicate a need to fill new jobs, the company will agree to post these positions through MOED and its One Stop Career Center network for a period of seven (7) days prior to publicly advertising the openings. This will enable MOED to identify and refer qualified city residents as candidates for these job opportunities.
4. Complete the "Employment Reports" as required on June 30th and December 31st during each year of the contract and at contract completion. Submit "Employment Reports" to:

Employ Baltimore
Mayor's Office of Employment
Development
3001 E. Madison Street
Baltimore, Maryland 21205
- or -
employbaltimore@oedworks.com

The City will not release a final payment or any retainage held by the City until MOED verifies that the Employment Reports have been submitted.

5. Businesses awarded construction contracts for \$300,000.00 or more that fully participate in the Employ Baltimore program and comply with the conditions listed in the certification statement may receive an early release or reduction in the retainage fee assigned to the contract.

To Schedule Your Meeting with MOED Please Contact:

Rosalind Howard or Susan Tagliaferro
Employ Baltimore
Mayor's Office of Employment Development
3001 East Madison Street
Baltimore, Maryland 21205
Phone 443-984-3014 • Fax 410-361-9648
rhoward@oedworks.com stagliaferro@oedworks.com
-or-
employbaltimore@oedworks.com

B50003073 – Road Service for Cars, Trucks & Heavy Equipment – Due: 08/28/13

Employ Baltimore
CERTIFICATION STATEMENT

Contracting City Agency	Bid Number	Bid Due Date
Bureau of Purchases	B50003073	8-28-2013

To promote the commitment to utilize ***Employ Baltimore*** to meet employment needs, all businesses awarded contracts, franchises and development opportunities with the City of Baltimore, shall comply with the terms of the Executive Order as described in the bid specification. Under this agreement, contract awardees will complete and submit this certification statement with the bid package.

Excluded from this Executive Order are professional service contracts, emergency contracts, and contracts for \$49,999.00 or less.

Additionally, companies awarded construction contracts of \$ 300,000 or more that fully participate in the ***Employ Baltimore*** program and submit and comply with the certification statement, may receive an early release of or reduction in the retainage fee assigned to the contract.

CERTIFICATION STATEMENT

As a representative of Frankford Towing, Inc., William R. Bonnett, pres
(NAME OF COMPANY) (PRINT NAME and TITLE)

Certify that a company representative will schedule a meeting with the Mayor's Office of Employment Development within two weeks of contract award to review the workforce plan required for this contract.

If there is a need for additional employees, I agree to post the new job openings with MOED's One Stop Career Center Network for seven (7) days prior to publicly advertising these openings. I agree to interview qualified Baltimore City residents referred from MOED. I agree to submit an Employment Report on June 30th and December 31st identifying the total number of workers on this project and total number of Baltimore City residents on payroll during each year of the contract and at the contract completion as a condition of release of the final payment or any retainage due.

Name: William R. Bonnett Telephone: 410-254-3800
Company Address: 6300 Berridge Rd Email: FrankfordTowing@aol.com
Baltimore 21206

B50003073 – Road Service for Cars, Trucks & Heavy Equipment – Due: 08/28/13

Employ Baltimore
EMPLOYMENT REPORT

Contracting City Agency	Bid/Contract Number & Name
Bureau of Purchases	B50003073 Road Service for Cars, Trucks & Heavy Equipment
Contract Start Date	Contract End Date
Oct 1, 2013	Oct 1, 2015

To promote the commitment to utilize the *Employ Baltimore Executive Order* and to meet workforce needs, all businesses awarded contracts, franchises and development opportunities with the City of Baltimore, shall comply with the terms of the Executive Order as described in the bid package. Under this Executive Order, contract awardees will complete and submit this Employment Report on June 30th and December 31st during each year of the contract and at contract completion. You must identify the number of total workers and the number of Baltimore City residents on payroll for this contract. Also, please indicate any new positions created as a result of the award and filled by Baltimore City residents. Employment Reports should be sent to:

Employ Baltimore
Mayor's Office of Employment Development
3001 E. Madison Street
Baltimore, Maryland 21205

- or email -

employbaltimore@oedworks.com

The Employment Report below is hereby submitted by the undersigned for the period:
(please check one)

____ December 31, 20____ ____ June 30, 20____ ____ End of Contract- Date ____

No. of total workers on payroll for this contract	
No. of Baltimore City residents on payroll for this contract	
No. of new positions filled by Baltimore City residents	

Name: William R Bennett Signature: Wm R Bennett
Title: president Date: 8/27/13

B50003073 – Road Service for Cars, Trucks & Heavy Equipment – Due: 08/28/13

**MAYOR AND CITY COUNCIL OF BALTIMORE
BALTIMORE CITY CODE, ARTICLE 5, SUBTITLE 28
MINORITY AND WOMEN'S BUSINESS PROGRAM**

**MBE AND WBE PARTICIPATION
COMMITMENT FORMS**

Name of Bidder (Proposer) FRANKFORD TOWING, INC

Address 6300 BEAIR ROAD BALTIMORE, MD 21206

Contracting Agency: BUREAU OF PURCHASES

Contract (Project) Title: (See at top of this page.)
ROADSERVICE FOR CARS, TRUCKS & Heavy EQUIPMENT

Contract Number: (See at top of this page.) B50003073

Bid Due Date: (See at top of this page.) 8/28/2013

The Overall MBE goal is 5% The WBE goal is 0%

MBE Sub-goals are:

African American	N/A%
Asian American	N/A%
Hispanic American	N/A%
Native American	N/A%

**THIS PACKAGE OF MBE AND WBE PARTICIPATION
COMMITMENT FORMS IS DUE WITH THE BID.**

FOR MORE INFORMATION OR ASSISTANCE WITH THESE FORMS, CONTACT:

Minority and Women's Business Opportunity Office (MWBOO)
Baltimore City Department of Law
Room 101, City Hall
100 N. Holliday Street
Baltimore, MD 21202
(410)396-4355

Revised 3/18/2011

PART A: INSTRUCTIONS

The requirements of Article 5, Subtitle 28 of the Baltimore City Code (2007 Edition) – Minority and Women’s Business Program are a part of this contract and are incorporated by reference. **THE FAILURE OF ANY BIDDER, CONTRACTOR, OR SUBCONTRACTOR TO COMPLY WITH ARTICLE 5, SUBTITLE 28 SHALL BE A BREACH OF CONTRACT.**

Highlights of the City’s MBE/WBE program are noted below. A complete copy of Article 5, Subtitle 28 of the Baltimore City Code (2007) is available at the website at: www.baltimorecity.gov/Government/Citychartercodes.aspx or at the MWBOO Office.

1. BID REQUIREMENTS

Bid must include a commitment to utilize MBEs and WBEs at a percentage that equals or exceeds the contract goals stated above. Bidder must submit the following completed documents **WITH THE BID**:

- Part B: Statement of Intent Form(s) – to be signed by Bidder and MBE or WBE
- Part C: MBE/WBE Participation Affidavit – to be completed by Bidder
- Part D: MBE/WBE Participation Waiver – to be completed and submitted by Bidder if unable to meet the participation goals.

Any bid that does not include signed Statement of Intent Form(s) and the MBE/WBE Participation Affidavit is non-responsive and will be rejected.

Bidder must keep a record of its efforts to obtain MBE and WBE participation.

2. VERIFYING CERTIFICATION

Bidder is responsible for verifying that each MBE and WBE to be used on a contract is certified by the Minority and Women’s Business Opportunity Office (MWBOO) at bid opening. The MBEs and WBEs named must be certified to provide the services that they are listed to perform, and the services must be required as part of the work on this contract. A directory of certified MBEs and WBEs is available on the website at <http://cityservices.baltimorecity.gov/law/mwboo> or at the offices of MWBOO.

3. CONTRACT REQUIREMENTS

During the term of the contract, any unjustified failure to comply with the MBE and WBE participation requirements is a material breach of contract.

Before final payment may be made under the contract, the contractor must submit the Subcontractor Utilization Form with its final payment request. The Subcontractor Utilization Form will include a list of the names of all subcontractors utilized on the contract, both MBE/WBE and

B50003073 – Road Service for Cars, Trucks & Heavy Equipment – Due: 08/28/13

non-MBE/WBE, the total amount paid to each subcontractor, and the owner's race/ethnicity and sex.

4. SUBSTITUTION OF MBE OR WBE

The Minority and Women's Business Opportunity Office must approve substitution of an MBE or WBE specified at bid opening. Any unjustified failure to comply with this requirement is a material breach of contract.

5. WAIVER REQUESTS

If a bidder is unable to comply with a contract goal, the bidder may submit a waiver request with the bid. The waiver request must be made on the MBE/WBE Participation Waiver Request Form. No waiver will be granted unless the waiver request includes documentation that demonstrates a good faith effort to comply with the goals.

6. MBE AND WBE PARTICIPATION STANDARDS

6a. Participation of M/WBEs

A business enterprise that is certified as both an MBE and WBE (M/WBE) may not be counted toward both the MBE and WBE goals for the same project. The bidder must select the goal to which the business enterprise is to be counted. (Art. 5, §28-35)

6b. Non-affiliation

A bidder may not use an MBE or WBE to meet a contract goal if:

1. the bidder has a financial interest in the MBE or WBE
 2. the bidder has an interest in the ownership or control of the MBE or WBE
 3. the bidder is significantly involved in the operation of the MBE or WBE
- (Art. 5, §28-41)

A bidder that is an MBE or WBE may not use itself to meet a contract goal.

6c. Commercially Useful Function

The bidder may count toward the contract goals only expenditures to MBEs and WBEs that perform a commercially useful function in the execution of the contract. Commercially useful function means the performance of real and distinct work for which the business enterprise has the skill, expertise, and actual responsibility to perform, manage and supervise. (Art. 5, §28-32).

6d. Subcontracting by MBE or WBE

A bidder may not count toward its contract goal any agreement with a certified MBE or WBE subcontractor who intends to subcontract more than 10% of the dollar amount of the services to be performed under its agreement with the bidder. This restriction does not apply to MBE's or

B50003073 – Road Service for Cars, Trucks & Heavy Equipment – Due: 08/28/13

WBE's contracts for the purchase of materials, equipment, or supplies that are incidental to the performance of services under its agreement with the bidder. (Art. 5, §28-34)

6e. Suppliers

Manufacturers - A bidder may count toward the contract goal its entire expenditure to a certified MBE or WBE that manufactures the goods supplied. (Art. 5, §28-36)

Non-Manufacturers – **Only 25% of each contract goal may be attained by expenditures to MBEs and WBEs that are non-manufacturing suppliers...**

Example: If the bid amount is \$100,000 and the MBE or WBE goal is 15% or \$15,000; then the limit for the MBE or WBE suppliers that are non-manufacturers is \$3,750 or 25% of the 15% goal.

6f. Joint Ventures

A bidder may count toward the contract goal the portion of its expenditure to a joint venture that is equal to the percentage of the MBE or WBE participation in the joint venture. The MBE or WBE member of the joint venture must have an interest in the control, management, and operation of the joint venture commensurate with the member's percentage of ownership. The MBE or WBE that is a member of the joint venture must be responsible for a clearly defined portion of the work to be performed, equal to its share in the ownership, control, and management of the joint venture. (Art. 5, §28-33)

6g. Insurance Companies and Travel Agents

A bidder may count toward the contract goals only 15% of its expenditure to a MBE or WBE insurance company or travel agent. (Art. 5, §28)

6h. Financial Institutions

A bidder may count toward the contract goals only the fees charged and earned by an MBE or WBE financial institution. (Art. 5, §28-39)

**PART B: MBE/WBE AND PRIME CONTRACTOR'S
STATEMENT OF INTENT**

COMPLETE A SEPARATE FORM FOR EACH MBE AND WBE NAMED IN THIS BID.
(Make additional copies of this form as needed.)

PART A: INSTRUCTIONS MUST BE REVIEWED BEFORE COMPLETING THIS FORM,
WITH PARTICULAR ATTENTION PAID TO SECTIONS 2, 6a, AND 6e.

Name of Prime Contractor: FRANKFORD TOWING INC
Name of MBE or WBE: J.J. ADAMS FUEL OIL CO, LLC

Brief Narrative Description of the Work/Service to be performed by MBE or WBE:

Diesel Fuel

Materials/Supplies to be furnished by MBE or WBE:

Diesel Fuel

Subcontract Amount: \$ _____ (If this is a requirements contract,
the subcontract amount may be omitted; however, the subcontract percentage must be included.)

Subcontract percentage of total contract: 5 %

**(If MBE sub-goals apply, please indicate the sub-goal covered by this
Statement of Intent.)**

African American % Asian American ... %

Hispanic American % Native American.. %

The undersigned Prime Contractor and subcontractor agree to enter into a contract for the
work/service indicated above for the dollar amount or percentage indicated to meet the
MBE/WBE participation goals, subject to the prime contractor's execution of a contract with the
City of Baltimore. The subcontractor is currently certified as an MBE or WBE with the City of
Baltimore Minority and Women's Business Opportunity Office to perform the work described
above.

Wm R. Bonner
Signature of Prime Contractor (REQUIRED)

Date

8/27/13

Kenneth Chan
Signature of MBE or WBE (REQUIRED)

Date

8/28/13

ANY CHANGES TO THE INFORMATION ON THIS FORM MUST BE INITIALED BY BOTH PARTIES.

PART C: MBE/WBE PARTICIPATION AFFIDAVIT

The Undersigned authorized representative of Contractor does hereby make the following Affidavit: Contractor has read the Bidder Information and Instructions regarding the MBE/WBE Program. Contractor acknowledges the MBE goal of 5% and the WBE goal of 0% for the contract shown at the top of this page. Contractor has achieved the following participation:

MBE-\$_____ or 5 % and WBE-\$_____ or 0 % of the total contract amount which is \$_____.

My firm has made good faith efforts to achieve the MBE and WBE participation goals for this contract. I understand that, if awarded the contract, my firm must submit to the Minority and Women's Business Opportunity Office (MWBOO) copies of all executed agreements with the MBE and WBE firms being utilized to achieve the participation goals and other requirements of Article 5, Subtitle 28 of the Baltimore City Code (2007 Edition). I understand that these documents must be submitted prior to the issuance of a notice to proceed.

I understand that, if awarded the contract, my firm must submit to the MWBOO canceled checks and any other documentation and reports required by MWBOO on a quarterly basis, verifying payments to the MBE and WBE firms utilized on the contract.

I understand that, if I am awarded this contract and I find that I am unable to utilize the MBEs or WBEs identified in my Statements of Intent, I must substitute other certified MBE and WBE firms to meet the participation goals. I understand that I may not make a substitution until I have obtained the written approval of MWBOO.

I understand that, if awarded this contract, authorized representatives of the City of Baltimore may examine, from time to time, the books, records and files of my firm to the extent that such material is relevant to a determination of whether my firm is complying with the MBE and WBE participation requirements of this contract.

I do solemnly declare and affirm under the penalty of perjury that the contents of the foregoing Affidavit are true and correct to the best of my knowledge, information and belief.

FRANKFORD TOWNSHIP, INC.
Contractor Company Name

Wm R. Bonnett
Signature

6300 BEAVER RD BARTO MD 21036
Address

CHRISTIAN R. BONNETT, PRES
Print Name and Title

Sworn and subscribed before me this 27th day of August, in the year 2013.

Paula Marie Protani
My commission expires
May 1, 2014
Notary Public, State of Maryland

Paula Marie Protani
Notary Public

PART D: MBE/WBE PARTICIPATION WAIVER REQUEST FORM

Name of Bidder (Proposer) FRANKFORD TOWING INC
Address 6801 BLAIR RD BALTO MD 21046

Contracting Agency:

Contract (Project) Number and Title: (See at top of this page.)

Bid Due Date: (See at top of this page.)

Goals on this contract: MBE: **5%** ...and... WBE: **0%**

African AmericanN/A % Asian American N/A %

Hispanic AmericanN/A % Native American N/A %

I have achieved: MBE: 5 % ...and... WBE: 0 %

African American % Asian American %

Hispanic American % Native American %

I am requesting a waiver of: MBE: ____ % ...and... WBE: ____ %

African American % Asian American %

Hispanic American % Native American %

I have contacted MWBOO for assistance. ____ Yes ____ No (Check One)

Number of MBE firms contacted: _____ (Attach a list of names.)

Number of WBE firms contacted: _____ (Attach a list of names.)

Explain why waiver is being requested:

Attach documentation of your good faith efforts to secure, contact and negotiate with MBEs and WBEs, including:

- (1) The reasons your company is unable to secure sufficient MBE/WBE participation to meet the stated goals.
- (2) The efforts made by your company to select portions of the contract to be performed by MBEs and WBEs
- (3) For each MBE or WBE that placed a bid that you consider to be unacceptable, a statement that explains the basis for that conclusion.

Wm R Bonnett
Signature of Authorized Company Representative

8/27/13
Date

PART E: SUBCONTRACTOR UTILIZATION FORM

THIS FORM MUST BE INCLUDED WITH REQUEST FOR FINAL PAYMENT.

Prime Contractor's Name: FRANKFORD TOWING, INC

Contract Number and Title: (See at top of this page.)

Total Contract Dollar Amount: _____

Provide the following information for EACH and EVERY subcontractor, both MBE/WBE and NON-MBE/WBE used on this contract. (Duplicate form if necessary.)

Name of Subcontractor	Goods or services provided on subcontract
Race/ethnicity AND sex of subcontractor's owner	Dollar amount of subcontract
Dollar amount paid to date	If amount paid to date is less than subcontract dollar amount, explain why.

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Race/ethnicity AND sex of subcontractor's owner	Dollar amount of subcontract
Dollar amount paid to date	If amount paid to date is less than subcontract dollar amount, explain why.

Name of Subcontractor	Goods or services provided on subcontract
Race/ethnicity AND sex of subcontractor's owner	Dollar amount of subcontract
Dollar amount paid to date	If amount paid to date is less than subcontract dollar amount, explain why.

Wm R Bonzetti
Prime Contractor's signature

8/27/13
Date

CITY OF BALTIMORE

OFFICE OF THE CITY CLERK



DEPARTMENT OF FINANCE

PUBLIC ACCOUNTS SECTION

100 North Holliday Street, Suite 200
Baltimore, Maryland 21202

August 23, 2013

To: Prospective Bidders

Solicitation Title: Road Services for Cars, Trucks, and Heavy Equipment

Solicitation Number: B50003073

Bid Due Date: August 28, 2013

Addendum Number: 1

As a point of clarification, concerning the solicitation noted above, the following revision applies to the solicitation. Revisions are in Bold.

A. SWF SCOPE OF WORK NOW READS:

B. The dollar amount forecasted to use in one year is \$3,000,000.

SHOULD READ:

B. The dollar amount forecasted to use in one year is \$300,000.00

In the B Section, Item #5 NOW READS:

Currently the contract is valued at \$2,854,000.00 annually with the participants listed above.

SHOULD READ:

Currently the contract is valued at \$300,000.00 annually with the City of Baltimore and the Anne Arundel County Public Schools.

Vendors who have already submitted their bid shall pick it up at City Hall, Room 204, 100 North Holliday Street, Baltimore, MD 21202, and resubmit their bid with all signed addenda on the Bid Due Date before 11:00 A.M.

DO NOT ACKNOWLEDGE THIS ADDENDUM MAY RESULT IN REJECTION OF BID

Note: A signed copy of this Addendum must be attached to your bid.

FRANKFORD TOLINE
Company

Paul M. Toline
Signature

August 27, 2013
Date

Timothy M. Kras, City Purchasing Agent

FRANKFORD TOWING
6300 BELAIR ROAD
BALTIMORE, MD 21206

IN REFERENCE TO BID B50003073-ROAD SERVICE FOR CARS, TRUCKS & HEAVY
EQUIPMENT-DUE: 08/28/2013

DS3.SUBMISSIONS

- (1) NECESSARY EXPERIENCE AND ABILITY TO PERFORM

FRANKFORD TOWING HAS BEEN IN THE TOWING BUSINESS SINCE THE 1960'S. WE HAVE PERFORMED TOWING SERVICE ON AN EMERGENCY BASIS FOR OVER 30 YEARS FOR AGENCIES SUCH AS THE BALTIMORE CITY POLICE DEPARTMENT, THE DEPARTMENT OF TRANSPORTATION AND THE MARYLAND TOLL FACILITIES POLICE. WE ARE ABLE TO PERFORM THESE SERVICES ON A TIMELY BASIS DUE TO THE NUMBER OF EMPLOYEES WE HAVE AND THE AMOUNT OF EQUIPMENT WE HAVE AT OUR DISPOSAL.

- (3) SKILL AND EXPERIENCE TO SATISFACTORILY PERFORM WORK

OUR STAFF OF DRIVERS, BY WAY OF THEIR YEARS OF SERVICE, ARE SKILLED IN ALL ASPECTS OF TOWING. THEY ARE CAPABLE OF PERFORMING TIRE CHANGES, JUMP STARTS AND LOCK OUTS. THEY ARE ALSO CAPABLE OF TOWING VEHICLES, DAMAGED OR NOT. THEY ARE EXPERIENCED IN WINCHING OF VEHICLES, UPRIGHTING OVERTURNED VEHICLES, RECOVERING VEHICLES OFF ROAD, ETC.

- (4) OPERATION CERTIFICATION

FRANKFORD TOWING HAS CONTINUALLY BEEN IN OPERATION SINCE THE 1960'S AS A FULL SERVICE TOWING COMPANY. WE ARE PHYSICALLY OPEN 365 DAYS A YEAR, 24 HOURS A DAY. WE HAVE DISPATCHERS AND TOW TRUCK DRIVERS AT OUR LOCATION AROUND THE CLOCK. WE HAVE BEEN AT OUR LOCATION AT 6300 BELAIR ROAD SINCE DECEMBER OF 1991.

- (5) EQUIPMENT OWNERSHIP

ALL EQUIPMENT USED IN CONJUNCTION WITH THIS SOLICITATION IS OWNED BY FRANKFORD TOWING OR BY OUR SISTER COMPANY TED'S TOWING.

- (6) PROVEN RECORD OF PROVIDING SERVICES

ATTACHED IS A REPORT FROM THE BALTIMORE CITY POLICE DEPARTMENT FOR TOWING SERVICES FRANKFORD TOWING PERFORMED FOR THE BALTIMORE CITY POLICE DEPARTMENT FOR THE YEAR 2010. THE RECORD SHOWS THAT OF THE 3048 TIMES TOWS WERE REQUESTED, WE WERE NOT AVAILABLE 3 TIMES AND WE WERE LATE 27 TIMES. OUR RESPONSE TIME FOR TOWING FOR THE POLICE DEPARTMENT WAS 20 MINUTES.

- (8) CERTIFICATE OF GOOD STANDING

A CERTIFICATE OF GOOD STANDING FROM THE SDAT IS PROVIDED.

Police Department
Baltimore, Maryland

April 12, 2011

To: Frankford Towing
Mr. William Bonnett
Ms. Paula Protani
6300 Belair Rd.
Baltimore, Maryland 21206

From: Sgt Stanton Clark
Traffic Section
Towing Unit

Subject: Occurrences of Unavailability, Lateness and Cancellations for year 2010

Date	Calls	Unavailability	Lateness	Cancellations
January 2010	226	0	4	3
February 2010	218	1	7	6
March 2010	270	1	0	10
April 2010	260	0	3	9
May 2010	287	0	4	10
June 2010	290	0	0	6
July 2010	239	1	5	6
August 2010	295	0	0	5
September 2010	262	0	0	7
October 2010	238	0	2	7
November 2010	218	0	1	11
December 2010	245	0	1	9

3048

3

27

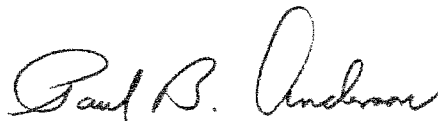
THIS REFERS
TO CANCELED
TOWS AS A
RESULT OF
CUSTOMERS MAKING
ARRANGEMENT WITH
SOMEONE ELSE OR TOW
REQUESTED IN ERROR
BY THE BCPD. THE
CANCELLATIONS ARE NOT
BY FAULT OF FRANKFORD

STATE OF MARYLAND
Department of Assessments and Taxation

I, PAUL B. ANDERSON OF THE STATE DEPARTMENT OF ASSESSMENTS AND TAXATION OF THE STATE OF MARYLAND, DO HEREBY CERTIFY THAT THE DEPARTMENT, BY LAWS OF THE STATE, IS THE CUSTODIAN OF THE RECORDS OF THIS STATE RELATING TO THE FORFEITURE OR SUSPENSION OF CORPORATIONS, OR THE RIGHTS OF CORPORATIONS TO TRANSACT BUSINESS IN THIS STATE, AND THAT I AM THE PROPER OFFICER TO EXECUTE THIS CERTIFICATE.

I FURTHER CERTIFY THAT FRANKFORD TOWING, INC., INCORPORATED SEPTEMBER 21, 1990, IS A CORPORATION DULY INCORPORATED AND EXISTING UNDER AND BY VIRTUE OF THE LAWS OF MARYLAND AND THE CORPORATION HAS FILED ALL ANNUAL REPORTS REQUIRED, HAS NO OUTSTANDING LATE FILING PENALTIES ON THOSE REPORTS, AND HAS A RESIDENT AGENT. THEREFORE, THE CORPORATION IS AT THE TIME OF THIS CERTIFICATE IN GOOD STANDING WITH THIS DEPARTMENT AND DULY AUTHORIZED TO EXERCISE ALL THE POWERS RECITED IN ITS CHARTER OR CERTIFICATE OF INCORPORATION, AND TO TRANSACT BUSINESS IN MARYLAND.

IN WITNESS WHEREOF, I HAVE HEREUNTO SUBSCRIBED MY SIGNATURE AND AFFIXED THE SEAL OF THE STATE DEPARTMENT OF ASSESSMENTS AND TAXATION OF MARYLAND AT BALTIMORE ON THIS AUGUST 27, 2013.



Paul B. Anderson
Charter Division



301 West Preston Street, Baltimore, Maryland 21201
Telephone Balto. Metro (410) 767-1340 / Outside Balto. Metro (888) 246-5941
MRS (Maryland Relay Service) (800) 735-2258 TT/Voice
Fax (410) 333-7097